

How to: Book Classes For All with English National Ballet

English National Ballet use a platform called MindBody to manage all class and workshop bookings. Here is a step by step guide about how to book your place in an individual class on our Classes for All programme.

This guide uses BalletFit classes on Tuesdays as an example but it applies to all individual classes.

If you have any problems with this process please email engagement@ballet.org.uk and the team will be happy to assist you.

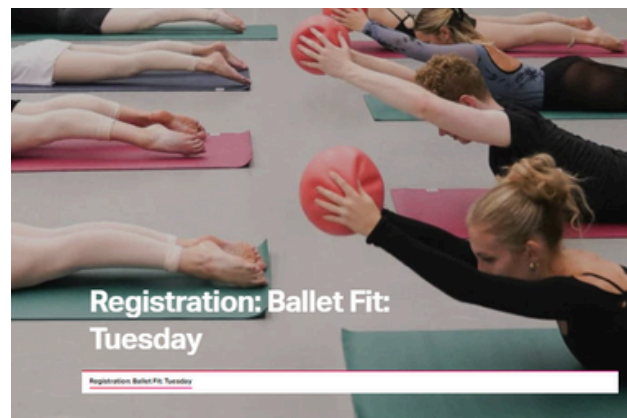
Step 1: Registering

As this is a new platform we require all dancers to register with English National Ballet's MindBody system.

Click the Book Now button on the class you would like to book through our website.

When you click on the book now button it will take you to the registration form (an example screenshot on right).

Please fill in all of the boxes to provide us with essential information ahead of the upcoming term.



We are using a new registration system (MindBody), to improve your sign-up experience. Please complete all questions below to create your new account.

• If you have already created an English National Ballet MindBody account, please login below and sign up to your chosen class. MindBody accounts for other organisations will not work.

[Log in existing accounts only](#)

Setting up a new account:

- Your username will be your email address.
- You will be asked to create a password.
- Once your account has been created, you will be asked to log in.
- Navigate to Classes for All.
- Choose your class by clicking **Sign Up Now!** followed by **Enroll**.
- From here you can check out.

If you have any questions or need help, please contact the Engagement Team at engagement@ballet.org.uk.

Personal Information

First Name
Last Name
Email

Once you have filled in the registration form once, even for another class please do not fill this in again. You can use the same account for any bookings on the Classes for All programme but it must be an ENB account.

If you have already registered and need to access your account you can [CLICK HERE.](#)

Step 2: Notifications

As part of this form you can choose which notifications you would like to receive. Use the checkboxes to tick your preferred options.

Subscribe to reminders & notifications



Email



Text

Get a heads-up before bookings or when your schedule changes



Email



Text

Step 3: Terms & Conditions

Once you have filled in all of your information, confirmed how you would like to be notified and read the media consent details, please read the terms and conditions and ensure you have ticked the checkbox.

Then click pink 'create account' button.

We may put in place a temporary restriction on communication or access to any communication channel or service while we investigate any unacceptable behaviour reported by our staff. Following our investigation, we may decide to make such restrictions permanent and will notify any person impacted by such a restriction.

Media Consent

Important Media Information

English National Ballet, third parties, and their employees, or agents have the right to take photographs, videotape, or digital recordings any events or activity that I may be present for.

Further to understanding the above, I agree that I have been given the option to withdraw my permission for such images and recordings to be used for public distribution and have indicated my response by answering the question above.

If I have answered "Yes" to the question above, I consent for ENB to use the images and footage in any and all media, now or hereafter known, and for the purpose of publicising the English National Ballet Engagement programmes. I also consent that my name and identity may be revealed therein or by descriptive text or commentary. I understand that there will be no financial or other remuneration for recording me, either for initial or subsequent transmission or playback. I also understand that English National Ballet, and third parties are not responsible for any expense or liability incurred as a result of our participation in this recording, including medical expenses due to any sickness or injury incurred as a result. I do hereby release to English National Ballet, third parties, and their employees all rights to exhibit this work, or any images/video footage that I submit to the aforementioned, in print and electronic form publicly or privately and to market and sell copies. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used.

☐ I agree with the above terms *

Create Account

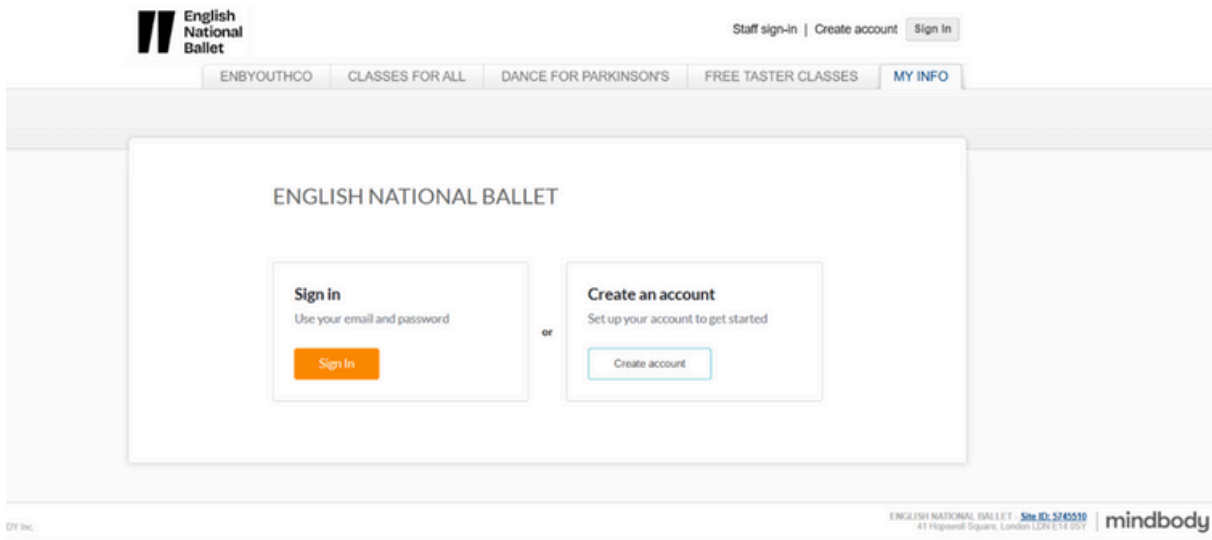
[mindbody](#)

[Privacy Policy](#)

Step 4: Sign in page

Once you have clicked the 'create account' button you will then be directed to the sign in page (screenshot below).

Please select the orange sign in button.



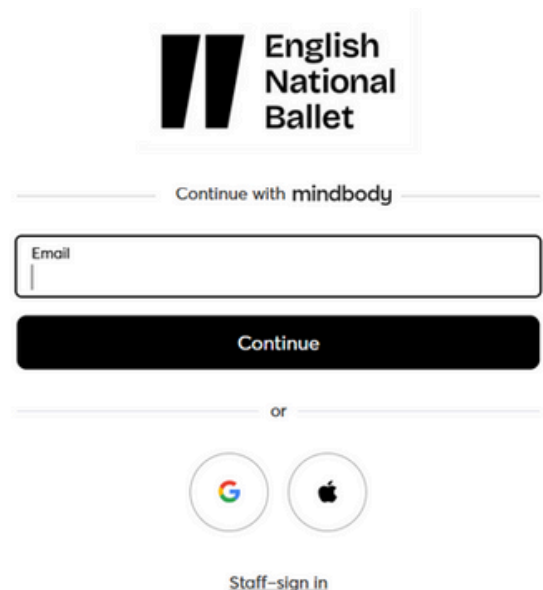
The screenshot shows the English National Ballet website's sign-in page. At the top left is the logo. To the right are links for 'Staff sign-in', 'Create account', and 'Sign in'. Below these are navigation tabs: 'ENBYOUTHCO', 'CLASSES FOR ALL', 'DANCE FOR PARKINSON'S', 'FREE TASTER CLASSES', and 'MY INFO'. The main content area has the title 'ENGLISH NATIONAL BALLET' and two boxes. The left box is titled 'Sign in' and says 'Use your email and password', with an orange 'Sign in' button. The right box is titled 'Create an account' and says 'Set up your account to get started', with a light blue 'Create account' button. An 'or' is placed between the two boxes. At the bottom right, it says 'ENGLISH NATIONAL BALLET - Site ID: 5745510 | mindbody'.

Step 5: Sign in page

You'll be taken to the main sign in page.

Please make sure to use the email address you entered in your registration form - this will be the details you need every time you book a class.

Click the black 'Continue' button.



This screenshot shows the continuation of the sign-in process. At the top is the English National Ballet logo. Below it is a 'Continue with mindbody' link. There is an email input field with the placeholder text 'Email'. Below the input field is a large black 'Continue' button. Below the button is an 'or' separator. At the bottom are two circular icons for Google and Apple. At the very bottom is a 'Staff-sign in' link.

Step 6: Verify your account

You will then be prompted to verify your account via your email.


Please open a second web browser to open your email account and open the email from English National Ballet.

Check your inbox, spam or junk folders to find the email.



This email will have a 6 digit number.

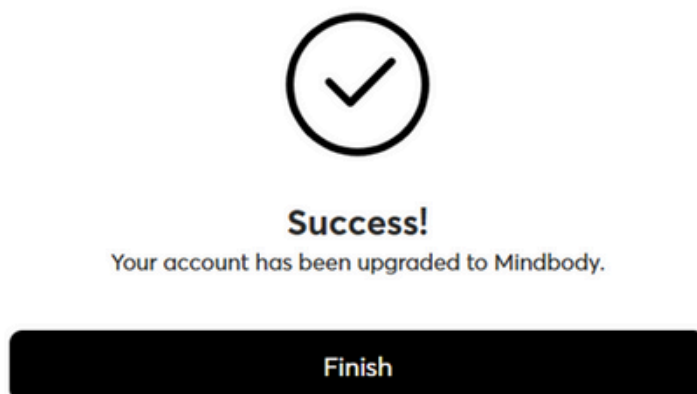
Copy and paste this 6 digit number into your first web browser which has the MindBody login in. The screenshot on the right is what this should look like.



The screenshot shows an email interface for verifying an account. At the top is an envelope icon. Below it is the heading 'Verify your email'. A message states: 'To confirm your account please enter the passcode sent to 2testlogin@atomicmail.io'. Below this is a row of six empty square input boxes. Underneath the boxes is the text 'Check your spam folder or request a new code', and at the bottom is a link that says 'Request new code'.

Once your account is verified you will be informed it was successful!

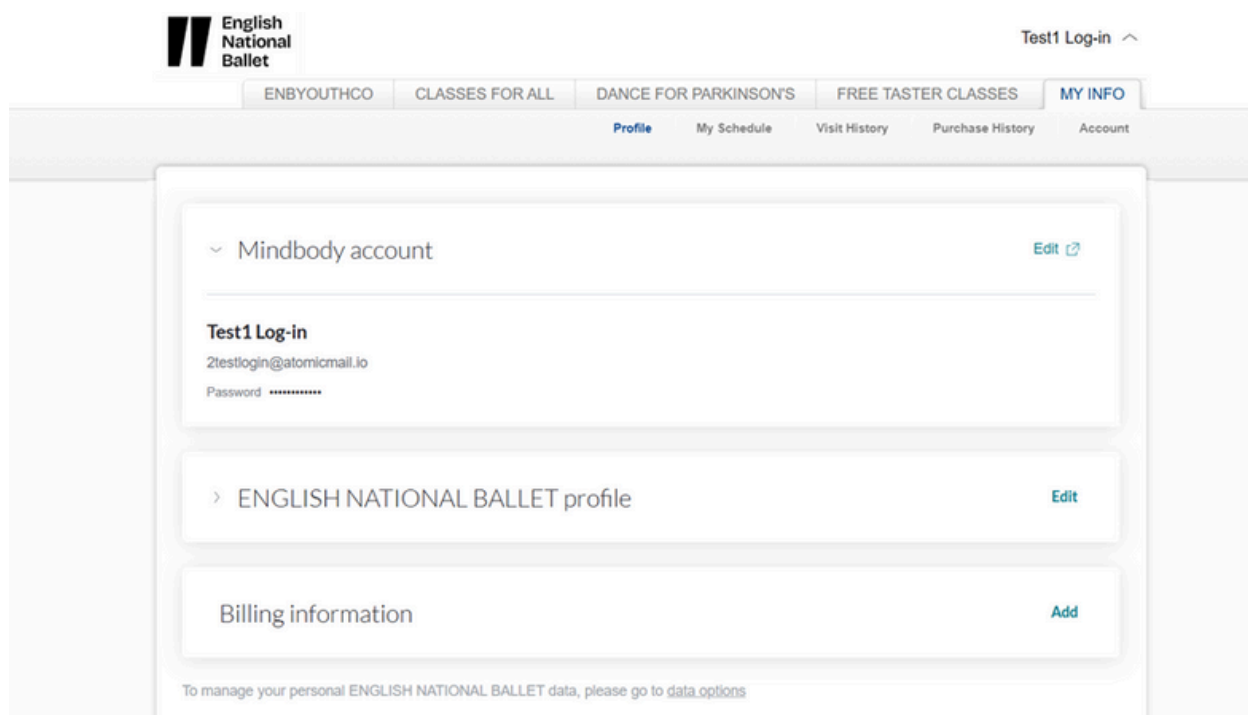
Please click the black finish button to progress onto selecting your class.



Step 7: Accessing your MindBody account

You are now logged into your MindBody account.

This is where you can edit your profile. You can find all of this information under the tab 'My Info'.



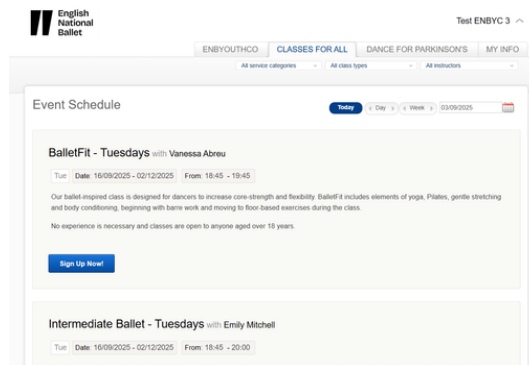
We recommend you bookmark or save this page on your web browser to easily find it again.

Please note you won't be able to find English National Ballet by searching on MindBody, [you need to use this link](#) to ensure you are on the correct login portal.

Step 8: Booking your class

To select the class you wish to book please press the 'CLASSES FOR ALL' tab at the top of the page. Here you will find all of the classes currently available to book.

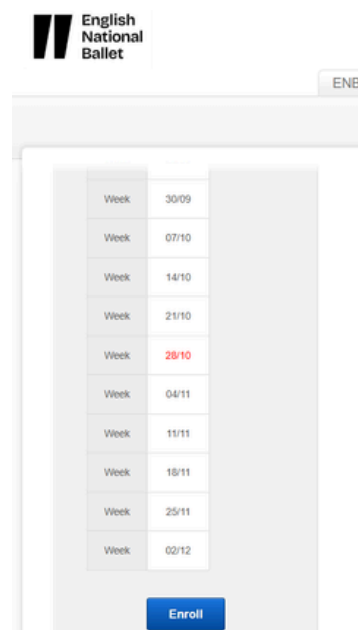
To book, please press the blue 'Sign Up Now' button on the class you wish to book.



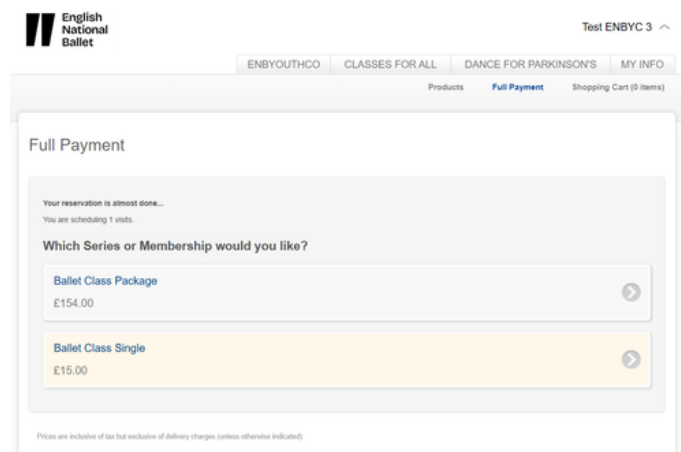
Step 9: Select your class date

After clicking Sign Up Now you can then select the desired date from the list, as shown in the screenshot on the right.

Once you are happy with the class you have selected press the blue 'Enroll' button.

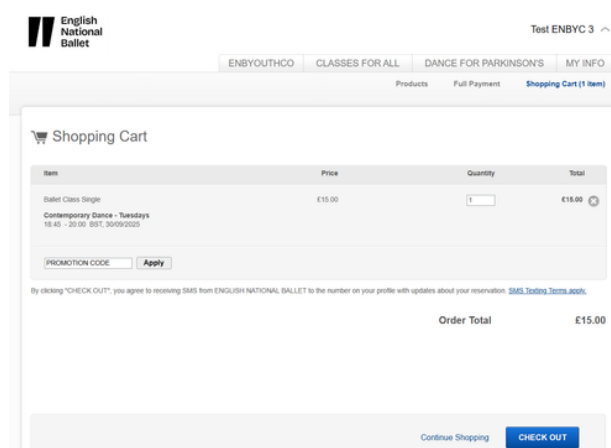


To book an individual class then select 'Ballet Class Single'



Step 10: Confirming your basket

The next page shows you what is in your basket, if you are happy with your selection please press the blue checkout button. If you can't see the button at first, scroll down the page.

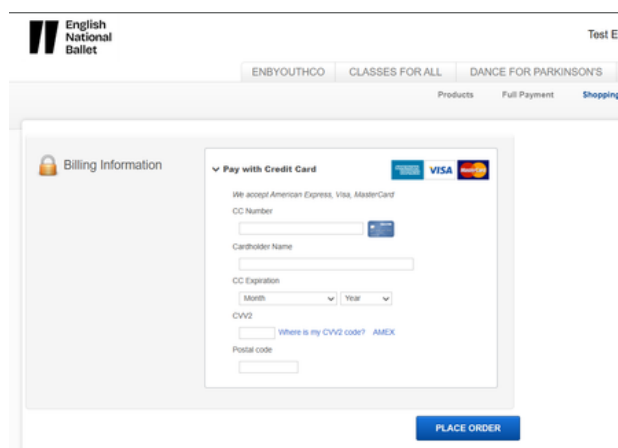


Step 11: Completing your payment

The last step is to complete the payment. Firstly, double check your email address is accurate.

Then enter your card details in the Billing Information boxes.

When all the information is correct, press the blue button to place your order. Once this process is complete you will receive a receipt and order confirmation email, please check your inbox, spam and junk.



If you have any problems completing the payment or with any of the steps please reach out to the team at engagement@ballet.org.uk.