

Job Description

Job Titles:	Ballet Mistress/Master and Repetiteur
Department:	Artistic
Reports to:	Executive Ballet Master

BACKGROUND AND CONTEXT

English National Ballet ('ENB') brings world-class ballet to the widest possible audience, creating new work and celebrating the classical repertoire, which we tour nationally and internationally. The Company currently has 75 dancers and its own orchestra ENB Philharmonic. Under Artistic Director Tamara Rojo, ENB is thriving, winning the Stef Stefanou Award for outstanding Company at the 2016 Critics Circle National Dance Awards and the 2017 Olivier Award for Outstanding Achievement in Dance.

In 2019 we move to a new state-of-the-art building at London City Island, Canning Town, bringing the Company and School under one roof for the first time in 25 years. We will create a world-class dance hub with collaboration and learning at the core, continuing our mission to take ballet out to reach as many people as possible and extending this so that ballet is accessible to all.

KEY RESPONSIBILITIES

Studio rehearsals

- To assist choreographers and producers in the staging of new work, record and document changes in choreography as required. To rehearse and maintain standards of existing repertoire, maximising dancers' technical and artistic capability, and in the absence of the original choreographer or producer, be fully conversant with the choreographer's artistic intentions – including preparation and learning of these works using videos and/or notation scores provided by the Company
- To ensure the *Company Code of Practice* is implemented and respected in rehearsals by choreographers, repetiteurs, guest teachers and dancers
- To liaise with the Artistic Co-ordinator to agree the weekly rehearsal schedule
- To support the maintenance of dancers' technique by providing general training (class) to an outstanding level, and deliver individual and remedial coaching as necessary to all ranks of artists, soloists and principals as appropriate
- To commit to maintaining effective team-working within the studio, exemplifying genuine collaboration

Production rehearsals and performances

- In conjunction with the Artistic Director, Executive Ballet Master and ballet staff, monitor stage rehearsals to ensure that all choreography is accurately reproduced and monitor performances to ensure that artistic and professional excellence is maintained

- To provide regular performance feedback to company dancers as appropriate, depending on venue and setting
- To contribute to the casting of all performances - both general and daily, in addition to adhering to all amendments to daily casting at each performance venue

Management

- To mentor an allocated group of dancers in the Company (as specified by the Artistic Director) and to document these meetings by creating a digital record (Company mentoring guidelines will be provided)
- To provide input for dancers' evaluation/appraisal meetings and attend meetings for the allocated group of dancers mentored (as above)
- To mentor dancers assisting in rehearsals, and ensure they understand and respect the *Company Code of Practice*
- To monitor individual dancers' professional standards in rehearsal and performance, providing feedback and guidance as appropriate, depending on venue and setting
- To assist with the effective management of the Company so that a high level of professional excellence and morale is maintained
- To attend all artistic team meetings and full Company meetings
- To assist in developing and maintaining effective team-working within and between departments and locations
- To audition and recruit new dancers for the Company and provide feedback on auditionees to the rest of the Artistic Team
- To check emails regularly and send/receive/file emails for digital documentation
- To keep updated on information related to the Company's schedule, artistic vision, current dancers, upcoming productions, rehearsals and performances
- To deliver other such duties as may reasonably be required by the manager or directorate

Medical

- Liaise with the Medical Department regarding dancers' injuries/illness; keep a regular check on the treatment that dancers are receiving, plus any remedial treatment necessary. Inform the rest of the Artistic Team as appropriate both by email and verbally in artistic staff meetings
- To liaise with Artistic Co-ordinator regarding dancers' appointments with outside consultants

Other

- To Liaise with the Artistic Co-ordinator and the Shoe Supervisor to ensure that a satisfactory service is provided to all dancers (especially those in your mentor group)

General

- To participate in the provision of a safe working environment, adhering to the Company's Health & Safety Policy at all times
- To maintain a strong team ethic within the department and Company
- To attend an Annual Appraisal with the Artistic Director

Authority

- To assess and communicate effectively the rehearsal requirements to dancers and lead rehearsals
- To amend casting as needed (consulting the Artistic Director/Executive Ballet Master where appropriate)

This job description is a guide to the nature of the work required of the Ballet Mistress/Master & Repetiteur and does not form part of the contract of employment. It is neither wholly comprehensive nor restrictive and therefore does not preclude change or development that will inevitably be required in the future.