

Job Description

Job Title:	Associate Conductor
Department:	Music
Reports to:	Music Director
Liaises with:	Music Director, Music Administration Manager, Company Pianists, Music Librarian, Ballet Staff, Executive Producer.

OVERVIEW

English National Ballet (ENB) exists to take world-class ballet to as many people as possible. Under Tamara Rojo's Artistic Directorship, ENB have worked to deliver this mission by focusing on: artistic excellence across all elements of the creative process; curating open-minded collaborations to develop the art form; using exceptional experiences to break down barriers with the audience and speak to new ones.

In an expansion programme for the Music Department of ENB, we are seeking to appoint a full-time Associate Conductor to provide musicianship and administrative support to this exciting and innovative company.

PURPOSE OF THE ROLE

The role of Associate Conductor will be key in the efficiency of the Music Department, with conducting and playing for rehearsals balanced with administrative awareness and liaison with all departments, in association with the Music Director.

MAIN DUTIES

1. To conduct the English National Ballet Philharmonic in full performances and other associated work for the company, sharing the duties and covering the Music Director as appropriate
 - Exceptional professional skill as a conductor
 - Minimum of 25% of performances.
 - To conduct Main Company performances, Development and Engagement events, plus all associated rehearsals, as directed by the Music Director.
2. To play piano for selected rehearsals as requested by the Music Director
 - High-standard repetiteur skills in order to handle all styles of rehearsal call, and ideally company ballet class also.
 - To play for no more than 25 hours/week.
 - To play for selected Development and Engagement events, plus all associated rehearsals, as directed by the Music Director.

3. To assist with the efficient running of the Music Department in an administrative manner, working with the Music Director to assure total commitment and awareness of the company's work, and
 - To be able to coordinate orchestral/departmental admin, supporting both the Music Director and the Music Administration Manager
 - To assist with rehearsal preparation and scheduling
4. To work with the Ballet and Administrative Staff in maintaining the highest standards of artistry and the exploration of projects to continue to raise the musical profile of English National Ballet.
 - To supervise music in company rehearsals, working with the ballet staff.
 - To deputise for the Music Director as directed in any appropriate meetings
 - To assist similarly working with the Artistic, Human Resources, Engagement and Marketing Staff to ensure fair representation of Music in all Company affairs.
5. Assist in developing and maintaining effective team working within and between departments and locations.
6. Ensure that all materials and resources are effectively and efficiently utilised to minimise waste. Manage costs within an agreed budget.
7. Participate in the provision of the safe working environment adhering to the company's Health and Safety policies at all times
8. Carry out such other duties as may reasonably be required by the manager or directorate

SKILLS & ATTRIBUTES

Required

- High-class professional conducting technique with ballet/theatre music speciality
- Piano repetiteur skills to a very high level
- A full knowledge of ballet repertoire
- Good interpersonal skills, particularly with dancers and artistic staff in rehearsals
- Ability to be part of a team and assist in bringing focus to all musical matters within the company, taking initiative where appropriate.
- Must have the right to live and work in the UK.

Desirable

- Computer skills related to music (Sibelius, Logic, QLab, Adobe Audition) and otherwise (Word, Excel)
- Chamber music skills
- Arranging skills

GENERAL TERMS & CONDITIONS

Up to £40,000pa dependent on experience + company benefits

Normal company hours during rehearsal weeks are Monday to Friday 10.15am – 6.30pm and Saturdays 10.15am to 2.30pm with suitable breaks.

In performance weeks, hours are variable and weekend working will be required from time to time.

Holiday Entitlement – 30 days annual leave to be taken at the same time as the company (usually 4 weeks in the summer and 2 weeks after the Christmas season).

Other benefits and terms of employment will be available upon offer of employment.

NORMAL PLACE OF WORK

English National Ballet, Markova House, Jay Mews, London though additional working will be required away from the office by attending events and performance venues in London and the regions.

In December 2018, we will be relocating to our specially designed new building at London City Island in Canning Town.

HOW TO APPLY

If you are interested in applying, please send your CV and covering letter summarising your interest and providing evidence of your ability and experience to hr_recruitment@ballet.org.uk.

Closing date for applications is 15 October 2017.

Interviews will be held from the beginning of November 2017, with trials during the Christmas season at the London Coliseum (13 December to 6 January).

For appointment join the company at the beginning of next season on 13 August 2018.

This job description is a guide to the nature of the work required of the prospective employee and does not form part of the contract of employment. It is neither wholly comprehensive nor restrictive and therefore does not preclude change or development that will inevitably be required in the future.